

TS-16021/1/2021- TUFS Section (C-41831)

Government of India
Ministry of Textiles

Udyog Bhawan, New Delhi

Dated: 10th January, 2022

Office Memorandum

Sub.: Implementation of decision of the 5th meeting of Inter Ministerial Steering Committee (IMSC) under Amended Technology Upgradation Fund Scheme (ATUFS) for automated/ digitized and graded mode of verification of claimed machine(s)/assets by Joint Inspection Team (JIT)-reg.


The undersigned is directed to refer to the minutes of the 5th meeting of Inter Ministerial Steering Committee (IMSC) under Amended Technology Upgradation Fund Scheme (ATUFS) chaired by Hon'ble Union Minister of Textile and Co-chaired by Hon'ble Minister for State for Textiles, held on 22nd October 2021. In pursuance to the decision, the Competent Authority has approved the following guidelines for verification of subsidy claims under ATUFS:

- i. The Textile Commissioner to engage consolidated resources of different Government departments and bodies under Ministry of Textiles (MoT), if needed.
- ii. Constitution of JIT to be broad based with 6 members (2 from MoT/ Associate Ministry, 2 from Banks / lending agencies and 2 from Industry Associations). However, if any three (industry Association member of TAMC/IMSC, bank/lending agencies and Technical Officer (TO)) certify the JIT report online/ physically the same will be accepted for process of the claim/further necessary action. In **online certification**, participation of one of the representative from Lending Institution, and the Technical Officer, Office of Textile Commissioner are mandatory. In case of Consortium finance, participation of leading bank and / or member banks in addition to the Technical Officer is mandatory.
- iii. In order to reduce compliance burden and promote ease of doing business, online verification will be 100% and physical inspection of ATUFS claims by JIT will be graded/ instead of the existing 100%.
- iv. The units/entities will qualify for random selection for physical inspection or process of claim for settlement only if they upload geo tagged stamped photo indicating longitude and latitude of the claimed machine(s) and sign board of unit.
- v. Regional Office(s) of the Office of the Textile Commissioner will download system generated randomly selected claims in which the units have already uploaded & submitted required documents & geo tagged stamped photographs / videos and routed it online through Association and Bank(s) to iTUFS. The claims for physical inspection shall be graded as under:

- a. iTUFS/ system will automatically and periodically select 20% of such claims in which subsidy value as per UID is upto ₹25 lakh, 40% such claims in which subsidy value as per UID is above Rs 25 lakh and upto Rs 50 lakhs . These randomly selected claims will be eligible for conducting physical inspections by JIT.
 - b. Physical inspection by JIT will be 100% for claims in which subsidy value as per UID is above ₹50 lakh,
 - c. Physical inspection will be conducted only after the units upload and submit the required documents and stamped photographs online on iTUFS and the same is verified and forwarded by the industry Association members of TAMC/IMSC and Bank(s) in iTUFS.
- vi. Randomly generated list for such claims will be available for download from the system any time.
 - vii. Head Office/Regional Offices can physically inspect (sample / super check as per para 11.3 of the Revised Resolution of ATUFS, etc.) over and above the prescribed percentage.
 - viii. Textile Commissioner to ensure the necessary provisions in the system/iTUFS is put in place for smooth and hassle free execution of work.
 - ix. All the officials concerned may be trained by the System engineers accordingly.
 - x. Cases for which physical verification is not carried out, the subsidy shall be released by solely relying on documents and information submitted by unit, industry Association member of TAMC/IMSC and bank in online portal.
 - xi. Unit will be responsible for the accuracy and authenticity of the information provided and documents uploaded in portal. In case it is found that unit has mislead or provided inaccurate /wrong /forged information for availing subsidy, the necessary penal provision against the unit will be made.
2. Further, it is also informed that for such cases where delay is condoned by the 5th IMSC (as per agenda point 6(B)) and the cases where requests for JIT inspection received after 1st April 2022, submission of request for JIT will be permitted with effect from 1st April 2022 or the date of operation of digitized/ automized and graded system, whichever is earlier. For such cases, verification/inspection will be digitized/ automized and graded as per the procedure stated above and as per the attached protocol. List of eligible cases is as below:
- I. Due date for submission of JIT request falling in Pre-COVID period.
 - II. Unit could not submit JIT request due to delay in enlistment of machinery manufacturers (Annexure VIII of 5th IMSC minutes)
 - III. **COVID constraints:** Cases where due date for submission of JIT requests is falling in Post-COVID period (i.e. upto 22nd October, 2021)
 - IV. JIT request could not be resubmitted by the unit within 20 days timeline before and after issue of public notice dated 30.12.2019.

- V. JIT request could not be submitted by the unit within two years for the cases which are condoned for delay in submission of UID under Agenda 6A(I).
3. Timeline for submission of request for inspection /verification by JIT for the cases falling in the categories mentioned in para 2 above will be 60 days from 1ST April 2022 or the date of operation of automatized /digitized and graded system, whichever is earlier.
4. The detailed protocol for automation /graded inspections by JIT for claims under ATUFS is enclosed (Annexure).

Encl.: As above


(Anil Kumar K.C)
Under Secretary to the Government of India

To
The Textiles Commissioner

Protocol for automation of inspection process by Joint Inspection Team (JIT) for settlement of cases under ATUFS

Background

5th meeting of the Inter Ministerial Steering Committee (IMSC) under Amended Technology Upgradation Fund Scheme (ATUFS) chaired by Hon'ble Union Minister of Textile and Co-chaired by Hon'ble Minister for State for Textiles, held on 22nd October, 2021 decided that the process of inspection of eligible machines/assets carried out by Joint Inspection Team (JIT) to be digitized/graded considering the present accumulation of cases and availability of modern technology as per the followings:

- i. **Composition and Role of online/digital JIT:** IMSC decided that online JIT may be broad based with 6 members (2 from TxC office of MoT/ Associate Ministry, 2 from Bankers and 2 from Association). However, if any three member of the team (unit, industry Association member of TAMC/IMSC, banker and Technical Officer) certify the JIT report online/ physically, the same will be accepted for process of the claim/further necessary action.
- ii. **In online certification of subsidy claims,** participation of one of the representative from Lending Institution, Technical Officer, Office of Textile Commissioner is mandatory. Industry Association member of TAMC/IMSC will certify online (through iTUFS portal) that the price reflected in Commercial invoice is reasonable as per Market scenario for the claimed new machinery. In case of Consortium Finance, participation of lead bank and or member banks in addition to the Technical Officer is mandatory.
- iii. **Role and responsibilities of the unit/entity for online/ digital/ graded inspection:**
 - a. After satisfactory installation/ commissioning of the machinery and commencement of commercial production, the unit shall immediately submit request for verification of claimed machine(s)/ assets in prescribed format (**Revised Format-6 and appendix to format-6 is at Annexure I**) to the Textile Commissioner within one year from the date of sanction of term loan for making them eligible for digital inspection through i-TUFS portal. For JIT extension- Maximum two years based on document/evidence for JIT extension for regular cases and beyond two years for condoned cases as per IMSC decision (list displayed on website of Office of Textile Commissioner www.txcindia.gov.in).
 - b. The Application/unit will upload NMFC, Format-5, Registration certificate with the concerned authority indicating product manufactured is Textile items, Undertaking/ Declaration as per Para 5.5 and 3.1 FORMAT-6 and Appendix to FORMAT-6, payment receipts by the machine manufacturer/supplier(In case of indigenous machines), bill of lading, bill of entry, country of origin, ice gate verification(in case of imported machines),electricity bill showing address of unit. Pre-disbursement documents like pre-receipt (as per CCA guidelines), mandate form and agency details. Alongwith this upload geo-tagged, time stamped videos of claimed machinery installed in the unit, showing the

details like MIC code generated by iTUFS, Name of the Manufacturer, year of manufacture, machine serial number and Model No. which are punched/engraved on the claimed machineries and technical specifications (as per para 10.2.1 to 10.2.4 of RR) **and/ or** any digital display defining machinery /technical catalogue/ any IT enabled technical identification establishing identification/ specifications of the machinery and premises of the unit (*with Sign Board*) where machineries are installed to be submitted by unit digitally signed by authorized signatory of unit.

- c. Unit will select name of industry Association member of TAMC/IMSC to be part of online JIT inspection from the drop down list of associations in iTUFS.
 - d. Unit will upload details and geo tagged and time stamped photos with of each claimed machine indicating longitude and latitude in the system/iTUFS.
 - e. Minimum four and maximum six pictures for each claimed machine is allowed (stamped only):
 - A. Indicating longitude and latitude
 - B. Showing technical specifications of machine
 - C. Showing engraved MIC number
 - D. Year of Manufacture
 - E. Model number
 - F. Serial number
 - G. make of machine
 - H. Overall photo of the claimed machine
 - I. Sign board of unit showing name of unit, representatives and brief address
 - J. Any digital display defining machinery / technical catalogue/ any IT enabled technical identification establishing identification/ specifications of the machinery.
 - f. The unit after successful upload of requisite documents, photos, undertakings etc, will digitally forward the claim to the Association through iTUFS for further necessary action.
 - g. System generated email and SMS on registered email id and mobile no. will go to the Association whose name has been selected by the unit for participation in online JIT and or physical JIT inspection if they get selected randomly for physical verification.
 - h. Unit will be responsible for the accuracy and authenticity of the information provided and documents uploaded in portal through self certification. In case it is found that unit has mislead or provided inaccurate /wrong/forged information for availing subsidy, suitable penal action will be initiated as per the provision made in this regard.
- iv. **Role and responsibilities of the Association/TRA participating digital/graded JIT inspection:**
- a. Only view option for all technical details, documents, undertakings and photos entered and uploaded by the unit will be made available to the Associations.

- b. On receipt of SMS and or email, the industry Association/TRA will certify online (through iTUFS portal) that the claimed machinery and Accessories are New (Neither Refurbished nor second hand) and installed in Particular address of entity as per UID details. Further they will also certify that the Price reflected in Commercial invoice is reasonable as per Market scenario and forward the same to the concerned lending agency within given timeline of 15 days, on receipt of application from the unit. In case the Association/TRA fails to submit the application within timeline, then the application will be automatically get forwarded to the next stage.
 - c. Two options “Recommended” or “Clarify” will be available for the Association for Claim.
 - d. In case Association clicks the option “Clarify” the claim will return back to the unit. And unit in turn will have to clarify the query raised and re-submit to the association within 5 days of receipt of query. The option of “clarify” will be available only once for the Association for a specific application. (*Undertaking by IA to be designed in iTUFS by software vendor*).
 - e. System will seek final confirmation and forward the claim online from the association to the concerned bank through iTUFS.
- v. **Role and responsibilities of the bank for digital/graded JIT inspection:**
- a. Digital verification by lending agency (verification of financial details filled by unit in Format-6 and appendix to Format-6 and DPR in case Garmenting) of hypothecated machines under particular term loan of particular project as mentioned in Format-2, upload Payment certificate in standard format as prescribed by 5th IMSC or / and documents as per para 2.4.3 /2.5.3. If found in order, certify correctness of the documents and submit with DSC. If not found in order, return the same with reasons to the unit for resubmission for shortcomings/ discrepancy in the documents submitted by the unit as per following steps.
 - b. On login in iTUFS portal, the concerned bank will also able to view all the details, documents, undertakings and photos entered and uploaded by the unit and forwarded by the Association.
 - c. Lending agency will upload required documents like Format 2 as per GR, Term Loan sanction letter, disbursement detail, and verify the invoices, basic cost of machine, accessories, shipping documents (Bill of Lading, Bill of Entry, COO) and bank statements, swift advice, debit advice showing payment details etc, uploaded by unit in revised Format-6 and appendix to Format-6 or upload payment certificate as prescribed by 5th IMSC (given at Annexure II) and forward the application to the concerned Regional Office after duly verifying the application through the portal within timeline of 15 days on receipt of application from the Industry Association/Unit (in case unit doesn't select Industry Association for JIT composition)

- d. Three options “Recommended”, “Clarify” or “Not recommended” will be available for the bank for eligibility of subsidy for each claimed machine.
 - e. In case of any query, lending agency will click the option “Clarify” the claim will return back to the unit. And unit in turn will clarify the query raised and re-submit to the bank within 5 days of receipt of the query. Undertaking from lending agency regarding eligibility, payment and hypothecation of machineries under particular Term loan as per GR (to be designed in iTUFS by software vendor). System will seek final confirmation and forward of claim with digital signature from the Bank to the Regional Office In-charge of Office of Textile Commissioner through iTUFS under intimation to the applicant through SMS at the registered mobile number in UID.
- vi. **Role and responsibilities of the ROIC and Technical Officer of Office of Textile Commissioner for digital/graded JIT inspection:**
- a. RO-OIC will allot the case to individual Technical Officer. Technical Officer (TO), will download and scrutinize the documents submitted by the unit/lending agency and submit his/her observations by selecting from radio buttons in format-6 and prepare standard checklist (given at Annexure III), TO will submit the report to the next level with proper remarks/recommendation. In case deficiencies raised are valid, Officer in charge of ROTXC will return the application to the bank if query pertains to financial aspects of the claim and to the unit if query pertains to technical aspects. Officer in charge of ROTXC will overrule the query raised, not relevant or valid, with remarks. If the claim is found eligible, Officer in charge of ROTXC will approve or forward it to the sanctioning authority as per following steps:
 - b. ROIC will assign the claims to Technical Officer as a nodal officer of the online JIT to ensure technological aspect of the claimed machine(s) meeting the required norms.
 - c. The Technical Officer will get an option to view all the details entered, documents, photos uploaded by the unit, association and bank and to submit his recommendation for each documents and photos of the claimed machine(s) thereon forward it to ROIC through controlling officer through the iTUFS portal. The basis of recommendation shall be solely by relying on documents and information submitted by unit, association and bank in online portal.
 - d. In case deficiencies raised are valid ,Officer in charge of ROTXC will return the application to the bank if query pertains to financial aspects of the claim and to the unit if query pertains to technical aspects. Officer in charge of ROTXC will over rule the query raised , not relevant or valid, with remarks. If the claim is found eligible Officer in charge of ROTXC will approve or forward it to the sanctioning authority with clear cut recommendation.
 - e. On receipt of digital JIT inspection report duly filled and uploaded by the applicant, verified by industry association (if selected), concerned lending agency and Technical Officer, the Regional Office will download randomize selected list from the iTUFS portal

for conducting Physical inspection for the units having claim as per UID value up to ₹ 25 lakh and above ₹ 25 lakh to ₹ 50 lakh.

- f. Existing guidelines and procedures of 100% physical verification of claimed machine(s) will be applicable for the claim having subsidy value as per UID above ₹ 50 lakhs on receipt of digital JIT inspection report duly filled and uploaded by the applicant, verified by industry association (if selected) and concerned lending agency.
 - g. Processing and settling of all the cases will be as per the existing procedure of delegated financial power notified vide 12(1)/ATUFS/Policy/2019/TUFS/ Del.Fin. Prs / 60 dated 15th November 2019.
 - h. For the claims of Head office of TXC /MoT level, it may be scrutinized by ROs based on the photos, video and documents uploaded in the above steps and forwarded along with duly signed standard checklist (at Annexure III) with clear cut recommendation.
 - i. For all the other claims which are not selected randomly for physical JIT inspections will be processed based on online JIT report as per the delegated financial power.
 - j. In case any discrepancies observed during scrutiny in RO, claim will be returned to unit/bank for the compliance.
- vii. After processing, the disbursements need to be enabled online with PFMS with requirement of Intervention by PD officer through online mode only to resolve issues (if any) with reference to authentication of unit/ account number etc. As such the data issues related to disbursements / identification of entity and account should be part of the verification by Bank initially only.
- viii. Claim should be settled as soon as possible preferably within three months in all respect from the date of Format-6 uploaded by unit.

2. Responsibility (online inspection): The system would be relying on SELF CERTIFICATION by the Applicant. To ensure seamless service, it is evident that unit has to take utmost care as regards filing the details according to the eligibility for creation of eligible benchmarked asset for the textile Industry.

- i. Unit will be responsible for the accuracy and authenticity of the information provided and documents uploaded in portal. In case any discrepancies observed online and or during the physical inspection of claimed machine(s), documents uploaded by the units vis-à-vis digital one, suitable penal action will be initiated as per the provision made in this regard.
- ii. In case of processing gaps including delays by the officers, they would be inbuilt automated checks to prevent rise of grievances / redressal of grievances. (A detailed IT enabled MIS/ Grievance module would be part of the iTUFS.)
- iii. The unit may also ensure online submission/forward of their claim within given time line by the industry association and the respective bank.

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FORMAT – 6

CERTIFICATION ON INSTALLATION AND COMMISSIONING OF MACHINERY UNDER ATUFS BY JOINT INSPECTION TEAM (JIT)

1. Date of Receipt of Unit's Application in O/o.Tx.C:
2. UID No. and Date allotted by O/o Tx.C:
3. Date of Inspection:

1.	Name & Address of the unit inspected with pin code Taluka/Tahasil/Mandal: District: State: Pincode:	Auto fetch from UID
	Phone No./Mobile No.	Auto fetch from UID
	Fax No.	Auto fetch from UID
	E-Mail ID	Auto fetch from UID
	Unit PAN No.	Auto fetch from UID
	SSI Reg./EM No. & Date	Auto fetch from UID
	Name of Contact Person Contact No.:	Auto fetch from UID
2.	Whether the unit is working on the address mentioned in the UID application.	Yes No
	If not, then actual address of the unit. Taluka/Tahasil/Mandal: District: State: Pincode:	
3.	Address of the unit as per UID	
4.	Address of the unit as per Invoice (s)	
5.	Address of the unit as per MSME/ SIA Registration	
6.	Address of the unit as per Term Loan sanction letter	

7.	In case of any address change, letter from Lending Agency has to be uploaded with supporting documentation as per decision of 20 th TAMC	Upload
8.	a) Whether details submitted in FORMAT 1 by the unit and certified by the bank are found correct or not	Yes No
	b) If not please specify	
	c) Declaration in FORMAT 5 uploaded by the unit	Yes No
9.	Segment If change (please specify)	Auto fetch from UID (option to be made by STTL)
10.	DPR of the Project (only for garment segment)	Upload DPR
11.	a. Whether all machines indicated in appendix to Format-6 are installed and are eligible under ATUFS	Yes No
	b. If not please specify	
12.	a. Whether MIC code allotted by the TxC through iTUFS is inscribed on all machines indicated in appendix to Format-6	Yes No
	b. If not please specify	
13.	Total cost of eligible benchmarked machinery under ATUFS	Rs. _____
	Promoter's Contribution	Rs. _____ (_____ %)
	Loan Disbursed	Rs. _____ (_____ %)
	Machines installed/commissioned under ATUFS (Machine details to be furnished as per given Appendix)	15%/ 10%
	Whether recommends for release of subsidy (to be filled by Bank and subsequently RO)	Yes/ No
	If yes, then eligible investment	Rs. _____
	<i>If No, reason thereof</i>	
14.	<i>Eligible subsidy amount (CIS)</i>	Rs. _____

15.	Employment	
16.	Upload Undertaking as per 23 rd TAMC if Borrower & co-borrower condition in Term Loan	

**Appendix to FORMAT – 6
Certification on Installation and Commissioning of Machinery under ATUFS**

MACHINE WISE PARTICULARS & DETAILS

1.	Machine Type	Dropdown option
2.	Machine reference sr. no as per ATUFS Annexure	Dropdown option
3.	Imported or Indigenous	Dropdown option
4.	Number of Machines	Dropdown option
5.	Name & Address of the machinery Manufacturer	Dropdown option for enlisted if not enlisted please select other
6.	Date of commissioning of the machine(s)	
7.	Make(also upload geo-tagged time stamped photographs)
8.	Model(also upload geo-tagged time stamped photographs)
9.	Year of Manufacture Machine sr. no(also upload geo-tagged time stamped photographs)
10.	If Year of Manufacture is part of Serial Number then necessary certificate from Machine Manufacturer has to be provided	Upload certificate from Machine Manufacturer
11.	Specification of the Machine(also upload geo-tagged time stamped photographs)

12.	MIC Code of machines(also upload geo-tagged time stamped photographs)					
13.	Country of Origin (in case of Imported)	Name of the country.....upload the document					
14.	Exporting Country (in case of Imported)	Name of the country.....upload the document					
15.	<i>Proforma Invoice (if not uploaded at the time of UID)</i>	Upload the document					
16.	<i>Commercial Invoice No. & Date and Price of Machinery</i>	Fill and upload the document					
17.	If the Invoice (Proforma/Commercial) includes any other cost like Erection, Commissioning, Transport etc Break up cost from the Machine manufacturer has to be obtained. Otherwise 15% of the cost will be deducted	Upload the document					
18.	Whether Machine Serial number is written in the Invoice or in Shipping documents (Bill of Entry, Bill of Lading, Airways Bill) in case of Imported Machines						
19.	If not then necessary Certificate from Machine Manufacturer has to be uploaded	Upload the document					
20.	Bill of Lading Number & Date	Fill and upload the document					
21.	Bill of Entry Number & Date	Fill and upload the document					
22.	Online Verification of Bill of Entry in E commerce portal (icegate)	upload the document					
23.	Details of Payment made Mode of Payment (LC/SWIFT/TT/CAD/RTGS/NEFT CHEQUE/DD/PO etc) Amount & Date of payment OR Payment certificate as per 5 th IMSC	upload the documents					
24.	PAYMENT DETAILS						
	Mode of payment	Date	Foreign Currency	Conversion rate	Amount in INR	Page No.	Receipt /Bank statement highlighting the transaction
	Total						

25.	Whether Complete payment to Machinery Manufacturer has been done	
26.	If the payment upto 5% of Invoice value is pending then undertaking of the unit certified by lending agency as per 19 th TAMC has to be provided	
27.	Whether the machine(s) is / are installed/ commissioned as per the specifications mentioned in the commercial invoice	Yes No
28.	Any remarks	
29.	Date of Commencement of Commercial Production	

Payment Certificate

Name of lending agency/Bank: ,

Address of the lending agency/Bank:

Sl. No.	Machine Name and Annexure	Supplier Name	Invoice detail					Payment detail					
			Invoice No.	Date	Basic Value in INR/Foreign Currency	Total Value in INR /mention foreign currency *conversion rate=INR in case imported	Total Value in BoE /mention foreign currency *conversion rate=INR in case imported	Mode	Instrument no.	Date	Payment from Loan (Rs.)	Payment from Margin (Rs.)	Total Payment
1													
2													

It is certified that above facts and figures are true and based on necessary documents and records available in our Bank.

Place:

(Signature)

Date:

(*Name and designation of the authorized signatory)

*Not below the rank of Head of Branch Communicating the sanction of Term loan

Checklist to be filled by RO TXC

UNIT DETAILS			Remarks
1.	Name of the Unit	Auto fetch from itufs	
2.	PAN No.	Auto fetch from itufs	
3.	TUFS Reference No.	Auto fetch from itufs	
4.	UID No. and Date	Auto fetch from itufs	
5.	Date of submission of UID application	Auto fetch from itufs	
6.	1. Whether submitted within 6 months from DOS of TL under ATUFS 2. Whether submitted within 1 year from DOS of TL under RRTUFS converted to ATUFS	Auto fetch from itufs	
7.	Dt of Request for JIT/ digital inspection	Auto fetch from itufs	
8.	Dt JIT/digital inspection	Auto fetch from itufs	
9.	Number of days taken for JIT/Digital inspection	Auto fetch from itufs	
10.	Whether JIT done within 88 days from JIT Request	Auto fetch from itufs	
11.	Date of JIT report uploaded	Auto fetch from itufs	
12.	(i) Whether all the JIT members are present during the Inspection (ii) if bank representative was absent, whether Re-JIT is done with bank representative and the Re-JIT report along with earlier JIT report is uploaded in the portal. (iii) In case Association representative is not participated, Unit's undertaking is provided	Leave of absence is required	
13.	Whether Geotagged & Time stamped		

	photograph is uploaded online as per para 10.4.1			
14.	Whether documents submitted in itufs :- (i) Format-6			
	(ii) No Multiple Finance certificate (NMFC)			
	(iii) Format 5			
15.	Whether unit has submitted Undertaking / declaration w.r.t functioning of the unit for at least during the repayment period of term loan as per para 5.5 And The unit shall not be disposed off the machinery before 10 year of date of purchase without approval of TxC as per para 3.1			
16.	Complete DPR verification for garment /apparel / made up units			
17.	Whether PAN verified from IT portal/Concerned bank			
18.	Registration with the concerned authority indicating product manufactured is Textile items			
19.	A copy of Registration of Firm/Company in case of Partnership, Pvt. Ltd; Limited; LLP entity.			
20.	Applicable rate of CIS as per para 4.1 of RR dated 02.08.2018	Auto fetched from itufs		
21.	Compliance of the unit as per para 3.1 i.e. Conformity of the Segment			
22.	Unit address mentioned in UID / Format – 6, /MSME Regn/ SSI/ SIA/ Invoices/ TL sanction letter are in order	Auto fetched from itufs		
23.	Whether unit is operational	Auto fetched from itufs		
Details of Term Loan				
24	Date of Term Loan Sanction (Date of communication of loan sanction)	Autofetch from format -2		
25	Amount of Term Loan Sanctioned	Autofetch from format -2		

26	Whether Term loan date and amount is matching with the UID application	Autofetch from format -2		
27	Amount of Term Loan Disbursed	Autofetch from format -2		
28	(i) Whether Min. repayment period is 3 years in case of MSME units and 5 years in case of non-MSME units (TL sanctioned before 26.11.2020) (ii) Whether Repayment period not less than is 3 years for TL sanctioned on or after 26.11.2020			
29	Term Loan account No.			
30- Coverage of investment prior to sanction of the loan as per para 4.7 of GR dated 29.02.2016				
i. Advance paid before TL sanction (as per statement)				
ii. Own Share amount (as per Term loan sanction letter)				
iii. Whether Advance payment is upto own share				

ELIGIBILITY OF MACHINES			
31	Machine Ref. No. and description as per ATUFS's Annexure	Autofetch from format -6	
32	Whether machine specifications, as required under ATUFS are certified by JIT for the machines		
33	(i) Whether the name and ATUFS Ref No of the machine given in UID application and JIT report are same. (ii) If no, whether the machine is amended during JIT Request (iii) If no, whether the machine falls under the same segment for JIT request made on or before 26.07.2019		
34	Whether correct MIC no is engraved or not		
35	(i) Whether machine name is mentioned in the invoice. (ii) Whether machine serial number written on the Commercial invoice, Bill of lading, Bill of Entry, Airways bill in case of imported machinery and in Commercial Invoice in case of domestic purchases w.e.f 01.04.2016		

	(iii) If Machine serial no. is not mentioned on Invoice, manufacturer's certification is provided		
36	(i) Whether Sr. No., Make and Year of manufacture clearly indicated on machine / name plate attached to the machine as per GR dated 29.02.2016		
	(ii) Whether model no. & machine serial no. is indicated in all of machines as per para 10.2.4 of RR dated 02.08.2018		
37	Whether Machine manufacturer / Authorised Agent is enlisted or not	Yes/No	
38	Whether Accessories manufacture is enlisted or purchased from OEM	Yes/No	
39	Whether MOU between the machine manufacturer and Authorized agent as per para 10.2.2 of RR Dated 02.08.2018 is provided along with the Invoice	Fetch commission percentage	
40	Whether Format 6 and Appendix to Format 6, copy of invoices (Invoices uploaded at the time of UID & JIT) are verified from iTUFS software.		
41	Whether commencement of commercial production is confirmed by unit for claimed machine.	Auto fetch from format-6	

SUBSIDY CALCULATION FOR ELIGIBLE MACHINERY

42	Machine Ref. No. and description as per ATUFS's Annexure			
		No.	Date	Amount
43	Invoice No and Date(Commercial Invoice)	Autofetch from format-6		
44	No. of machines			
(i)	Whether invoice includes only machine cost with standard accessories.			
(ii)	If no, whether bifurcation given for other accessories/spare parts/attachment/sample machine		N.A.	
45	Bill of Entry No and date		Autofetch from format-6	
46	Whether verified with ICEGATE			

47	PAYMENT DETAILS			
Mode of payment	Date	Foreign Currency	Conversion rate	Amount in INR
Total				

48	Whether entire amount is paid up by the beneficiary before claiming the subsidy		
49	Whether M/c purchased after the date of term loan sanction as per GR dated 29.02.2016		
50	Whether Purchase date is after term loan sanction date as para 7.3 of RR dated 02.08.2018 1. Term loan sanction date 2. Date of last commercial invoice 3. Date of full and final payment		
51	Whether any ineligible components such as Spares, accessories, commission%, Erection charges etc involved in the machine cost (as per Proforma Invoice, Order confirmation, sale contract, Commercial Invoice etc. If so, the same deducted as per 14 & 19 th TAMC decision.		
52	Eligible basic Cost: i. iii. As per UID i. As per payment ii. As per BoE conversion		

53-IMPLEMENTAION OF DECISION OF TAMC/IMSC

S No.	Decision	Applicable	Complied with
1	(i)Whether purchase made against multiple invoices (ii) If so, 50% of basic cost of eligible machine is after Term loan sanction as per 14 th TAMC		
2	Whether undertaking for Term loan is sanctioned jointly to Borrower and Co-Borrower (23 rd TAMC)		
3	Whether Year of Manufacture is a part of the machine serial number (14 th TAMC) (The same may be considered subject to clarification provided by the Machinery Manufacturer)		

4	Whether looms are equipped with mechanical doobby: If so, speed criteria of Looms are at par with electronic doobby/jacquard as per 14 th TAMC		
5	Whether the machinery is purchased through High Sea Sale Agreement If so, the loan sanction is made in RR TUFs period (14 th TAMC)		
6	Whether indigenous loom supplied with imported jacquard/dobby If so, the same is covered under a single invoice or not (15 th TAMC)		
7	Whether Major payment to the machine manufacturer has been made before TL disbursement If so, Bank's undertaking in respect of utilization of disbursed amount for ATUFS machines is submitted or not as prescribed by (MoT clarification dated 07.02.2020)		
8	(i) Whether up to 5% of payment to machine manufacturer is pending in the Invoice value. (ii) If so, undertaking from the unit certified by lending agency is provided (19 th TAMC) (iii) Whether the actual payment is taken for calculation of subsidy		
9	The change in sub serial number in respect of Airjet Loom, Waterjet Loom & Circular Knitting Machine irrespective of date of JIT request may be considered, (19 th TAMC)		
10	Whether the basic model of the machine is in conformity with invoice and machine name plate. If no, case has to be placed before ITC for examination and further recommendation to TAMC for decision. (19 th TAMC)		
11	Any other machine specific decision by TAMC, if any, related to the claim under reference. (Please specify clearly)		
12	Whether Undertaking of bank is provided for Multiple Term loan accounts as prescribed by 16 th TAMC		
13	Whether machine supplied by other than supplier as per COO Decision of 24 th TAMC for COO (Via)		

CALCULATION OF BASIC COST OF ALL ELIGIBLE MACHINES					
S. No	Name of machine as per Annexure with description	Basic cost (as per invoice for indigenous / Actual Payment in case of imported) in Rs.	Bill of Entry value in Rs.	UID value in Rs.	Eligible basic cost for subsidy calculation in Rs. (After deduction of ineligible components, Accessories/spares, erection charges, Commission% etc.)
1	Autofetch from format-6				
TOTAL					

SUBSIDY DETAILS		
Subsidy claimed by unit		
Whether eligible subsidy within the approved limit of UID		
Reason for recommending lesser subsidy than approved in the UID		
Whether Term loan portion is 50% & above in machine cost. As per para 4.3 of RR dated 02.08.2018 Term loan disbursed		
Eligible basic cost of machine for subsidy		
Eligible basic machine cost for subsidy		
Amount of Subsidy to be released @ 10% /15% OF ELIGIBLE BASIC MACHINE COST		